## SECURITY DEPOSIT AND MONTHLY RENT PAYMENT INSTRUCTIONS

 (Attachment 1)
## [INSERT LANDLORD'S PREFERRED METHOD TO COLLECT SECURITY DEPOSIT AND RENT]

Rental Payment Due Date \& Late Fees: Rent is due on the $\mathbf{1}^{\text {st }}$ day of each month and will be considered late if not received by midnight on the $\mathbf{3}^{\text {rd }}$ day of each month, except when that day falls on a weekend or legal holiday, in which case rent is due on the next business day. The late charge shall be $\$ \mathbf{2 5}$, plus $\$ \mathbf{2 5}$ for each additional day that the rent continues to be unpaid. The total late charge for any one month shall not exceed...

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